

NOTICE OF BOARD MEETING

VIA ELECTRONIC MAIL/ COURIER/ BY HAND



To,

Mr. Mahesh Kumar Dhanuka Managing Director DIN-00069473	Mr. Sanjeev Mittal Chairman DIN-00078563	Mr. Gopal Krishan Bansal Non-Executive Director DIN-00073139
Mr. Mukesh Bansal Non- Executive & Independent Director DIN-06810137	Ms. Rajni Garg Non- Executive & Independent Director DIN-06859907	

Dear Board Members,

Dhanuka Commercial Limited,
255, Aggarwal City Plaza,
Manglam Place Sector-3,
Rohini, New Delhi - 110085

Re- Notice of Board Meeting to be held on 09/01/2018

Dear Sir/Madam,

NOTICE is hereby given that next meeting of the Board of Directors of Dhanuka Commercial Limited (herein after referred as "the Company") scheduled to be held at the Registered Office of the Company situated at 255, Aggarwal City Plaza, Manglam Place Sector-3, Rohini, New Delhi - 110085 on Tuesday, 09th day of January, 2018 at 11.00 A.M. to transact the businesses listed in the agenda attached with this notice.

Please find enclosed agenda for the board meeting.
Kindly make it convenient to attend the meeting.

Yours faithfully,

For **DHANUKA COMMERCIAL LTD**

A handwritten signature in blue ink, appearing to be 'B. Narula', is written over the typed name of the Company Secretary.

COMPANY SECRETARY
(Bharat Narula)

Date: - 29/12/2017



Dhanuka Commercial Ltd.

CIN No. L30007DL1994PLC260191

XXXXXX Market, Near Sova Market, XXXXXXXX

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dhanukacommercialtd@gmail.com

255, Aggarwal City Plaza, Manglam Place,
Sector-3, Rohini, Delhi-110085

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Explanatory Notes

ITEM NO. -5	<u>TO TOOK NOTE RESIGNATION OF MR. RAVI GARG FROM THE POSITION OF CHIEF FINANCIAL OFFICER (CFO) OF THE COMPANY</u>
	<p>The Chairman informed the Board that Mr. Ravi Garg has resigned from the position of Chief Financial Officer (CFO) of the Company. Mr. Ravi Garg said that he will not be able to devote necessary time and attention for performing his duties as CFO of the company. The company received the resignation letter from Mr. Ravi Garg on 29th December 2017 which shall be effective instantly.</p> <p>The resignation letter is also placed on record for board's reference.</p>
ITEM NO. -6	<u>TO CONSIDER THE MATTER OF APPOINTMENT OF MR. SANJEEV MITTAL (CHAIRMAN & EXECUTIVE DIRECTOR) FOR THE POSITION OF CHIEF FINANCIAL OFFICER (CFO) OF THE COMPANY</u>
	<p>The board was informed that pursuant to the provisions of Section 203 of the Companies Act, 2013 relating to mandatory appointment of Chief Financial Officer (CFO) i.e. whole time key Managerial Personnel in the case of listed company. The Nomination & Remuneration Committee vide its meeting held on 09th January, 2018 has decided to propose the appointment of Mr. Sanjeev Mittal (Chairman & Executive Director) as Chief Financial Officer to fill the vacancy caused by the resignation of Mr. Ravi Garg w.e.f. 29th December, 2017 subject to the approval of the board of directors of the Company.</p>

